

The Spinney School Walking Bus Route Risk Assessment Form

It is important that you do your risk assessment 'walk about' at 10am on a normal week day, as this is the time the event takes place.

How many children are taking part? 18

STEP ONE: Risk assessment 'walk about'

Route details	
Length of route	<u>650</u> metres
What is the route?	Along St Andrews Rd as far as the junction with Twyncyn. Turn left into Twyncyn, and then onto the 'private drive' at the top of Twyncyn until it reaches the entrance to The Spinney. The reverse route will operate in the afternoon.
Are there pavements on the entire route that are wide enough for two children to walk hand-in-hand, and that don't have any hazards on them (e.g. major pot holes)	Yes on St Andrews Rd. No on Twyncyn, but the verge is wide. No on the private drive but the verge is wide for some 60m, then becomes narrow for 40m.
Will the children have to cross any roads?	Yes If yes, how many? <u>3</u> Crossing place 1: Jnc of Merevale and St Andrews Rd. – quiet junction of cul-de-sac Crossing place 2: Jnc of Kings Parade and Twyncyn - quiet junction of cul-de-sac Crossing place 3: Jnc of Beauville Lane and Twyncyn - quiet junction of dead-end country lane
What are the speed limits on the route?	St Andrews Road is a 20mph speed limit. Twyncyn is a 30mph speed limit
Who might be harmed and how?	Pedestrians, drivers, cyclists in a road traffic incident or collision
Do you think the traffic is breaking speed limits or not slowing down enough on the route, e.g. on bends or where there are parked cars?	No
Are the children separated from traffic in any way? (e.g. railings, or a wide verge of grass) (This isn't compulsory, but helps us understand the safety of your route)	No
Bowling Club Car Park - safety	Parents arrive from 9.40am and park herringbone style in the Bowls Club Car Park. Upon arrival pupils will be collected in a safe area on the right hand side, inaccessible to cars. There will be no vehicular movement within the car park until the pupils are segregated in the designated 'safe'

	area.
<p>Have you identified any particular hazards on the route that means a child could be hit by a vehicle while on the Giant Walking Bus?</p>	<ol style="list-style-type: none"> 1. Pedestrians should use a pavement and where possible avoid being next to the kerb with their back to the traffic. If they have to step into the road, look both ways first. Always show due care and consideration for others. 2. Large groups of people walking together should use a pavement if available; if one is not, they should keep to the left. Look-outs should be positioned at the front and back of the group, and they should wear fluorescent clothes in daylight and reflective clothes in the dark. At night, the look-out in front should show a white light and the one at the back a red light. People on the outside of large groups should also carry lights and wear reflective clothing
<p>FOOTWAY WG ministers recommend that a route needs to be:</p> <p>*a continuous adequate footway on roads which carry medium to heavy traffic or</p> <p>**"step offs" on roads which have low traffic flow but adequate sight lines to provide sufficient advance warning to drivers and pedestrians or</p> <p>*on roads with very low traffic flows, no "step offs", but sufficiently good sight lines to provide adequate advance warning</p> <p>* The footway should be wide enough to allow passage and in the case of young children or those that should be accompanied, it should be wide enough to allow supervision to be carried out safely. The condition of the path should be examined to ensure it is clear of obstacles underfoot and excessive foliage.</p>	<p>St Andrews Road: there is a footpath from the Bowling Club to Twyncyn Twyncyn: no footpath until Kings Ride</p> <p>Traffic counts have been undertaken and has been provided with the application – traffic is low and slow. Sight lines are sufficient to provide advance warning to drivers and pedestrians There are sufficient "step off" areas on LA adopted verges on both sides, these are mainly grass and gravel and include resident driveways. Stones/boulders have been placed on verges and could be trip hazards particularly in winter months.</p> <p>St Andrews Road: -surfaced footpath which narrows by property named 'Wayside' where it is single file – but only briefly. Caution & supervision required at this point. -no obstacles or excessive foliage. -crossing over Merevale; Visibility issues on the approach from Twyncyn due to road splay. Extra caution to be taken by pedestrians at this location</p>
<p>CROSSING POINTS</p> <p>Where roads need to be crossed, it is recommended that the availability of crossing facilities such as central refuges, pedestrian crossings or traffic signals be taken into consideration. Where there are no crossing facilities the route's risk assessment ought to consider each required road crossing, bearing in mind traffic</p>	<p>No crossing facilities on either St Andrews Major Road or Twyncyn. Pedestrians in road' sign recommended St Andrews Major Road: Requirement to cross Merevale. Extra caution in the afternoon as this is a splayed junction with poor visibility on the approach.</p> <p>Twyncyn: requirement to cross at northern end – crossing King's Ride and Beauville Lane. Both very low traffic numbers</p>

<p>speed and flows, sight lines etc.</p> <p>If there is a need to cross the road there ought to be: Sufficient gaps in traffic flow and sight lines to allow enough opportunities to cross safely. The gap time analysis should be used where necessary or Pedestrian refuges/Crossing facilities/traffic lights/School Crossing Patrol.</p>	<p>and slow speeds shown on traffic assessment.</p> <p>Twyncyn: -low traffic volume so opportunities to cross safely. -sufficient sight lines enable various crossing locations - exercise of continuous judgement by teachers at front and rear of bus.</p>
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If you have identified any particular hazards, use the table below to record these hazards and how you are preventing children being exposed to the hazard.

Hazard	What you are doing about it
<p>Large groups of people walking together</p>	<p>*Help other road users to see you. Wear or carry something light-coloured, bright or fluorescent in poor daylight conditions. When it is dark, use reflective materials (e.g. armbands, sashes, waistcoats, jackets, footwear), which can be seen by drivers using headlights up to three times as far away as non-reflective materials.</p> <p>*When taking children out, keep between them and the traffic.</p> <p>*Pedestrians should use a pavement and where possible avoid being next to the kerb with their back to the traffic. If they have to step into the road, look both ways first. Always show due care and consideration for others.</p> <p>*Large groups of people walking together should use a pavement if available; if one is not, they should keep to the left. Look-outs should be positioned at the front and back of the group, and they should wear fluorescent clothes in daylight and reflective clothes in the dark. At night, the look-out in front should show a white light and the one at the back a red light.</p> <p>*People on the outside of large groups should also carry lights and wear reflective clothing.</p> <p>*Ensure the correct ratio of adults to children - 1:10.</p> <p>*Ensure Disclosure & Barring requirements are adhered to.</p> <p>*Have mobile phones and contact numbers readily available in the event of an emergency.</p>
<p>Private drive</p>	<p>The 40m narrow stretch of private drive will require the 'driver' to act as a 'lookout' before the walking bus proceeds safely.</p>
<p>'Social Danger' is subjective. In this context the commonest interpretations provided by children and young people are as follows: stranger danger; danger(s) posed by paedophiles, criminals (muggers, thieves, murderers, kidnappers); anti social behaviour (presence of bullies, alcoholics, drug addicts on walk to school); and physical manifestations</p>	<p>Pupils are accompanied on the route by two adults – one to the front and one to the rear. The children will be visible and in close proximity to at least one adult at all times. The school will ensure the safety of the children at all times. Liaison with VoG Council in all such matters in order to be aware of risks.</p> <p>During the walk the pupils will be in close contact with each other and their teachers; they will not engage in conversation with strangers</p>

such as discarded needles or places where drug abuse/misuse take place.	
LIGHTING The level of natural lighting will differ over the year. Seasonal change may require that a review of the route assessment may be appropriate	Street lighting on St Andrews Road and one side only on Twyncyn. Torches recommended for use by pedestrians: -during Autumn & Winter months. - Supervisors to have white light to front and red light to rear of walking groups

STEP TWO: Walking safely

YOUR COMMITMENT	Tick here that you are doing these things, or explain why not:
The children will all hold hands in twos and walk calmly in a 'crocodile'	Yes
The children will have practised doing this off-road in a play ground or on a previous occasion.	Yes
The children will all be year 3 or older	Yes
There will be at least one adult to every 8 children in year 3 or older (you need more if children are younger)	Yes
The adults will have been instructed before the event to ensure children walk calmly and hold hands throughout the walk, and stay on the pavement / verge	Yes
The children will all be wearing high visibility vests	Yes
The adults will all be wearing high visibility vests	Yes

Please check the route again on the day of Walking Bus to check there are no new or unexpected hazards and also take into account the weather conditions and whether they require any additional precautions.