

Householder Application for Planning Permission for works or extension to a dwelling.  
 Town and Country Planning Act 1990

**Publication of applications on planning authority websites**

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website.  
 If you require any further clarification, please contact the Authority's planning department.

**1. Applicant Name, Address and Contact Details**

Title:  First name:  Surname:

Company name:

Street address:

Town/City:

County:

Country:

Postcode:

Telephone number:

Mobile number:

Fax number:

Email address:

Are you an agent acting on behalf of the applicant?  Yes  No

**2. Agent Name, Address and Contact Details**

Title:  First Name:  Surname:

Company name:

Street address:

Town/City:

County:

Country:

Postcode:

Telephone number:

Mobile number:

Fax number:

Email address:

**3. Description of Proposed Works**

Please describe the proposed works:

Has the work already been started without planning permission?  Yes  No

#### 4. Site Address Details

Full postal address of the site (including full postcode where available)

House:	<input type="text" value="8"/>	Suffix:	<input type="text"/>
House name:	<input type="text"/>		
Street address:	<input type="text" value="Cog Road"/>		
	<input type="text" value="Sully"/>		
Town/City:	<input type="text" value="Penarth"/>		
County:	<input type="text"/>		
Postcode:	<input type="text" value="CF64 5TD"/>		

Description:

Description of location or a grid reference (must be completed if postcode is not known):

Easting:	<input type="text" value="315139"/>
Northing:	<input type="text" value="168372"/>

#### 5. Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

Yes  No

Is a new or altered pedestrian access proposed to or from the public highway?

Yes  No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

Yes  No

#### 6. Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

Yes  No

#### 7. Biodiversity and Geological Conservation

To assist in answering the following questions refer to the guidance notes on the Planning Portal website (see "Local level requirements and additional documentation"). The notes provide further information on when there is a reasonable likelihood that any important biodiversity or geological conservation features may be present or nearby and whether they are likely to be affected by your proposals. Having referred to the guidance notes, is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?

a) Protected and priority species:

Yes, on the development site  Yes, on land adjacent to or near the proposed development  No

b) Designated sites, important habitats or other biodiversity features:

Yes, on the development site  Yes, on land adjacent to or near the proposed development  No

c) Features of geological conservation importance:

Yes, on the development site  Yes, on land adjacent to or near the proposed development  No

#### Supporting Information Requirements

Where a development proposal is likely to affect features of biodiversity or geological conservation interest, you will need to submit, with the application, sufficient information and assessments to allow the local planning authority to determine the proposal.

Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

Your Local Planning Authority will be able to advise on the content of any assessments that may be required.

#### 8. Trees and Hedges

Are there any trees or hedges on your own property or on adjoining properties which are within falling distance of your boundary?

Yes  No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

Yes  No

#### 9. Parking

Will the proposed works affect existing car parking arrangements?

Yes  No

## 10. Authority Employee/Member

With respect to the Authority, I am:

- (a) a member of staff
- (b) an elected member
- (c) related to a member of staff
- (d) related to an elected member

Do any of these statements apply to you?

Yes  No

## 11. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

Yes  No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact? (Please select only one)

The agent  The applicant  Other person

## 12. Materials

Please state what materials (including type, colour and name) are to be used externally (if applicable):

### Walls - description:

Description of *existing* materials and finishes:

Masonry walls; rendered externally, plasterboarded and plastered internally  
Single skin of blockwork to garage

Description of *proposed* materials and finishes:

Internal skin of walls above DPC to be insulation blocks and external skin above DPC to be dense concrete blocks, 60mm Celotex insulation board and stainless steel wall ties to be positioned between these layers. External face of walls to be rendered so that they match as closely as possible with the existing building, internal to be finished with plasterboard and plastered to a smooth finish  
Entrance to garage to be largely blocked up (in order to replace garage door with single door) using single skin of blockwork

### Roof - description:

Description of *existing* materials and finishes:

Pitched roof, timber framework and red-grey tiles. Plasterboard ceiling internally. Some of the edge of this roof will be removed and made good to make room for new roof  
Conservatory roof; white plastic exposed framework with polycarbonate sheeting, to be removed  
Flat roof to garage to remain

Description of *proposed* materials and finishes:

Warm deck flat roof: A timber framework is created, 100mm Celotex insulation board is laid on top and 50mm in between the joists, a layer of OSB board and a waterproof membrane are then fitted, plasterboard is applied to the underside and is then plastered to a smooth finish, spotlights are fitted into the underside of the plasterboard.  
125mm seamless aluminium guttering in grey is fitted to the external and uPVC coving painted grey is fitted to the underside of the guttering  
2no. double hipped Edwardian lantern roofs (1no. 3.0m x 2.0m and 1no. 2.5m x 1.0m) are then fitted into the flat roof, roof bars to be grey. Glass of roof to be triple glazed, self cleaning, argon filled and blue tinted, overall roof U value 0.7W/m2K.

### Windows - description:

Description of *existing* materials and finishes:

Woodgrain PVC frames, double glazed clear glass. 1 to be removed

Description of *proposed* materials and finishes:

1no. high fixed window in grey aluminium. Glass to be double glazed, self cleaning, argon filled and blue tinted

### Doors - description:

Description of *existing* materials and finishes:

1 black garage door to be removed  
1 set of glazed internal French door in white to be removed  
1 single door in brown woodgrain PVC to be moved to existing garage entrance

Description of *proposed* materials and finishes:

2no. sets of aluminium 3 section bifold doors in grey. Glass to be double glazed, self cleaning, argon filled and blue tinted  
1no. stable door to side of extension in grey with glazed area

### Lighting - add description

Description of *existing* materials and finishes:

Standard residential lighting

Description of *proposed* materials and finishes:

16no. 4 watt dimmable LED spotlights (equivalent to 50 watt halogen bulb)

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement?

Yes  No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:

8 Cog Road location plan.pdf  
8 Cog Road site plan.pdf

### 13. Certificates (Certificate A)

#### Certificate of Ownership – Certificate A

#### Town and Country Planning (Development Management Procedure) (Wales) Order 2012

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner (owner is a person with a freehold interest or leasehold interest with at least 7 years left to run) of any part of the land or building to which the application relates.

Title:  First name:  Surname:

Person role:  Declaration date:   Declaration made

### 13. Certificates (Agricultural Holdings Certificate)

#### Agricultural Holding Certificate

#### Town and Country Planning (Development Management Procedure) (Wales) Order 2012

Agricultural Land Declaration - You Must Select Either A or B

(A) None of the land to which the application relates is, or is part of an agricultural holding.

(B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Title:  First Name:  Surname:

Person role:  Declaration date:   Declaration Made

### 14. Declaration

I/we hereby apply for planning permission as described in this form and the accompanying plans/drawings and additional information. I confirm that, to the best of my knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the persons giving them.

Date